

# **CaixaResearch Consolidate** *Call 2022*

# Grants 'la Caixa'' Foundation online system

**Manual For Submission** 

# CaixaResearch

lacaixafoundation.org



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#### User registration

"la Caixa" Foundation's Grants online system can be accessed through the link: <u>https://grants.lacaixafoundation.org/</u>

Users can register on the login page by clicking REGISTER AS APPLICANT (Project Leaders and Partners) or REGISTER AS ORGANISATION MANAGER (OM). A form to entering contact details will then appear in a new window. All profiles should register linked to an Organisation, which should appear in the list. Should the organisation not be found, it can be included by entering its name and identification details (NIF if the organisation signing the Grant Agreement.

It is essential that the applicant registers only one user profile in the system with his/her personal data (name, valid ID and email – institutional email recommended). It will not be possible to register more than one profile with the same ID. The email introduced by the PL and the OM will be used to send all important information on this Call.

After user registration you will receive an e-mail with an activation link to introduce the password into Grants "la Caixa".

If you experience technical problems, please contact Grants "la Caixa": <u>ci\_info@fundaciolacaixa.org</u>.

### Creating an application

I Please note that CaixaResearch *Consolidate* has two submission steps. First, a Letter of Intent submission which will be evaluated remotely and a following Full Proposal submission for the pre-selected Letters of Intent. You will have access to the Full Proposal and will be communicated about this new step of your application (if appliable) after the Letter of Intent pre-selection process. In this guide, general information relevant for both, Letter of Intent and Full Proposal submission is provided.

To initiate a new application, Project Leaders (PLs) first need to identify the call they wish to apply for in the Open Calls table. It is necessary to check and/or complete your profile by accessing your **PERSONAL PROFILE** in the right upper button and clicking on Update Profile.

After choosing the suitable call by clicking the GO TO CALL button, initiate an application by clicking the APPLY NOW button. As PL, some eligibility conditions are required here in order to start an application, including being linked to a Host Non-profit Organisation based in Spain or Portugal, having an Asset at TRL level 4 or superior, having in place an intelectual property strategy and having only 1 open application in this call. Once you apply, your **predraft application** is then created and should provide some elegibility information. After this point, you will have access to the first tab: General Data and Information. Your application



will become a **draft version**, having access to the complete application form, once the initial section is completed and until you actively submit the application.

You can save and subsequently edit a draft version of the application until the deadline. Only one draft can be active in this call, which can be saved by clicking SAVE DRAFT and may be deleted at any time up to the deadline by clicking WITHDRAW. Please notice that withdrawn drafts cannot be recovered.

A VALIDATION button is available during the application process to check that the data provided is correct. We recommend using this validation throughout the process to ensure submission before the deadline for applications. An application is not submitted to "la Caixa" until an applicant has clicked SUBMIT.

Fields marked with a red star (\*) are obligatory to fill in. Changes in the specific fields of **PROPOSAL INFORMATION** in this initial section will require the re-acceptance of the proposal.

The rest of the sections need to be completed but not necessarily in chronological order. To prevent loss of data, it is essential to press SAVE DRAFT before you leave Grants "la Caixa" or navigate in the system, as well as for visualizing some information introduced, including the budget table and the publications.

You can review the application at any time by clicking OPEN under IN PROGRESS on the Grants "la Caixa" front page. The whole application, including any currently entered data, can be downloaded as a PDF file by clicking on APPLICATION SUMMARY. Make sure that the PDF is readable appropriately before submitting your application. Once the submission is completed, your application will be found in SUBMITTED proposals.

### Text and illustrations

#### **FILLING IN THE FIELDS**

For all applications, the individual fields must be completed in English and in accordance with these guidelines and the instructions supplied in Grants "la Caixa".

#### **APPLICATION TEXTS**

Text from e.g. Word can be copied and pasted into most text fields of the application. It is, however, important to check that formatting, special letters and symbols, have not been converted or lost in the text fields after copying and pasting. Every text box has a countdown of characters (with spaces).



### Consortium Partners and Co-owners of the Asset/s

! Please note that this section only applies to Full Proposals, as the Letter of Intent does not include information about partnerships and/or co-ownerships.

In Consortium proposals and when the Asset/s is co-owned by other Partners, Partners must be invited by the PL to join the project. All the invitations shall be managed through the INVITATIONS tab on the upper left corner, by adding the information on the name, email and role of the invited partners.

"la Caixa" advises you to invite all members of this proposal at once (accounting these contacts will need to approve their participation in the proposal), as changes to this table (removal of members) will require the re-approval of all other members in the proposal.

When cancelling an already accepted invitation, please make sure to navigate to **PROJECT PARTICIPATION ACCEPTANCE STATUS** table in the **PROJECT TEAM** tab and discard the corresponding form.

Each Partner receiving the invitation shall register if they are accessing the system for the first time and validate the proposal. It is necessary to complete their profile by accessing your Personal Profile in the right upper button.

### Submitting the application

The application in its entirety must be submitted electronically via the application system by clicking submit before the indicated deadline. It is not possible to submit an application or any part of it by standard mail or e-mail. Any material submitted outside the application system will not be included in the evaluation and will not be returned. Applications cannot be modified after the submission deadline.

An application cannot be submitted unless all the required fields have been completed. Fields in the application that are incorrectly completed or incomplete will be listed in a grey box at the top of the application when submitting or validating the proposal. Clicking on each individual line takes you directly to the incomplete field. The grey box will disappear when you select SAVE DRAFT. This allows you to continue with the application and submission.

Amending incorrect entries can be time-consuming, so we recommend validating applications well before the deadline. Please remember to check that the PDF version of the proposal is legible and contains all entered information before submitting.

Once the application has been submitted, you will receive a confirmation of receipt by email. If you do not receive a confirmation of receipt (please check your spam folder), you should contact "la Caixa" as soon as possible.

If you wish to withdraw a submitted application after the deadline, please contact Grants "la Caixa": <u>ci\_info@fundaciolacaixa.org</u>.



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## **Caixa**Research

### *Evaluation process of the proposals*

After the Letter of Intent assessment, the "la Caixa" Foundation will contact the Project Leader in order to inform him/her about the result of the remote pre-selection process.

If pre-selected, the Project Leader will have access to a Full Proposal application form in order to present the project for selection.

In addition to the Full Proposal form and additional documents, LCF may carry out a thorough assessment of the Project by an independent external consultant in order to evaluate specific aspects of the proposal (as intellectual property strategy, regulatory roadmap strategy, etc...), as well as the planned financial and development milestones.

Material or substantial deviations will render the Full Proposal ineligible. In all other cases, LCF reserves the right to exclude a Project from the selection process if the information provided in the Full Proposal shows discrepancy with respect to the information provided in the Letter of Intent.

### Visual support

#### 7.1. ORGANISATION MANAGER (OM)

#### 7.1.1. Registration

Register as an ORGANISATION MANAGER and link to your organisation. If the organisation is not in the list, register it with name, country and tax ID.



<mark>ĭ</mark> " <u>la Caix</u>	<u>a</u> "
	Organization Information
	Please note this field allows to search for either the Organization's name or it's Fiscal ID.
	* Name Of Organization
	Please type the Organization you are attached to in the above box, if you cannot find it displaying, please click here to register.
	Organization Manager Information
	* Prefix
	* Name
<mark>;</mark> ≮" <u>laCaixa</u> "	
	Registration
	Thank you for registering in Grants 'la Caixa' system. You should receive an email soon with an activation link, where you will be able to set your password to access the system. If you do not receive the email in the following minutes or you experience any problem with the registration, please contact your Program Office

#### 7.1.2. Activation

Check your email to click on the activation link and define your password.

#### 7.1.3. Personal profile

Complete personal profile and add the accreditation document in your personal profile by clicking on the circle in the upper right corner that contains your initial.

Welcome Cl20_Organization Manager      Step 1: Upload the accreditation document to your profile.      Step 2: 'Ia Caixa' will review your accreditation document and all mandatory information in order to approve your account as an Organization Manager. Note that you will not be able to modify any information of your organization (including the Organization profile) until your personal     account is confirmed. This process can take up to 24 hours.      If you have any questions, please contact the Program Office.		Home 🔒 4
Welcome Cl20_Organization Manager      Step 1: Upload the accreditation document to your profile.      Step 2: 'la Cakra' will review your accreditation document and all mandatory information in order to approve your account as an Organization Manager. Note that you will not be able to modify any information of your organization (including the Organization profile) until your personal     account is confirmed. This process can take up to 24 hours.      If you have any questions, please contact the Program Office.      Personal     Logont		√P MY LINKS
Step 1: Upload the accreditation document to your profile.  Step 2: "Ia Caixa" will review your accreditation document and all mandatory information in order to approve your account as an Organization Manager. Note that you will not be able to modify any information of your organization (including the Organization profile) until your personal Accreditation accreditation document and all mandatory information of your organization (including the Organization profile) until your personal (including the Organization profile) until your personal (including the Organization profile) until your personal (including the Organization profile)	₩ Welcome Cl20_Organization Manager	Personal Profile Organization Profile
Step 2: 'la Caixa' will review your accreditation document and all mandatory information in order to approve your account as an Organization Manager. Note that you will not be able to modify any information of your organization (including the Organization profile) until your personal account is confirmed. This process can take up to 24 hours. If you have any questions, please contact the Program Office.	Step 1: Upload the accreditation document to your profile.	Change Password
	Step 2: 'Ia Caixa' will review your accreditation document and all mandatory information in order to approve your account as an Organization Manager. Note that you will not be able to modify any information of your organization (including the Organization profile) until your personal account is confirmed. This process can take up to 24 hours. If you have any questions, please contact the Program Office.	ACTIONS     Notifications     Logout

#### 7.1.4. Documentation

In the DOCUMENTS SECTION, download and complete the template for the accreditation document. Add the required documentation in the same pdf and upload it to the system.



<mark>ĭ "laCaixa</mark> "	
View	
යි Main	Dr. Cl20_Organization Manager
1⊐ Publications	
Applications	PERSONAL INFORMATION ADDITIONAL INFORMATION DOCUMENTS
Activities	* Accreditation Document
	Please download <u>this template</u>
	Profile Picture
	Copy of Passport or ID Document
	By attaching your ID card or Passport, you expressly authorize "la Caixa" Banking Foundation to keep this document for the purposes of Grant Management.

#### 7.1.5. "la Caixa" validation

Once the profile is updated with the information and the required document, please wait for the CaixaResarch *Consolidate* Programme Office to validate your information.

#### 7.1.6. Organisation profile

If your organisation is not active, complete the information in the Organisation profile. The CaixaResarch *Consolidate* Programme Office will also validate the Organisation information.

	*	Welcome CI20_Organization Ma	anager		
	St	ep 1: Upload the accreditation document to you	r profile.		Change Password
Step 2:	"la Caixa" will review your accreditat	ion document and all mandatory information in	order to approve your account as an Or	ganization	ACTIONS
Manage	er. Note that you will not be able to h acc If vo	count is confirmed. This process can take up to but have any questions, please contact the Progra	luding the Organization profile) until you 24 hours. am Office.	ır personal	Notifications Logout
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	3				
	3 GENERAL INFORMATION	CONTACT INFORMATION ADDITIONAL INFO	RMATION MONEY LAUNDERING PRI	EVENTION	
	3 GENERAL INFORMATION * Name Of Organization:	CONTACT INFORMATION ADDITIONAL INFO	MONEY LAUNDERING PRI	EVENTION	
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	3 GENERAL INFORMATION * Name Of Organization: * Status: * Acronym:	CONTACT INFORMATION ADDITIONAL INFO CF-Organisation Draft 20 characters left	Country: Autonomous region: Province/Region:	Spain	• •
	3 GENERAL INFORMATION • Name Of Organization: • Status: • Acronym: • Fiscal ID (NIF/NIPC/VAT/Other):	CONTACT INFORMATION ADDITIONAL INFO CF-Organisation Draft 20 characters left NIF	Autonomous region: Province/Region: City/Town:	Spain	• • •
	3 GENERAL INFORMATION • Name Of Organization: • Status: • Acronym: • Fiscal ID (NIF/NIPC/VAT/Other): • ID:	CONTACT INFORMATION ADDITIONAL INFO CI-Organisation Draft 20 characters left NIF	RMATION MONEY LAUNDERING PRI Country: Autonomous region: Province/Region: City/Town: Location:	EVENTION Spain	• • • • •
	3 GENERAL INFORMATION • Name Of Organization: • Status: • Acronym: • Fiscal ID (NIF/NIPC/VAT/Other): • ID:	CONTACT INFORMATION ADDITIONAL INFO CI-Organisation Draft 20 characters left NIF	RMATION MONEY LAUNDERING PRI Country: Autonomous region: Province/Region: City/Town: Location: Address:	EVENTION  Spain	
	3 GENERAL INFORMATION • Name Of Organization: • Status: • Acronym: • Fiscal ID (NIF/NIPC/VAT/Other): • ID:	CONTACT INFORMATION ADDITIONAL INFO CI-Organisation Draft 20 characters left NIF	RMATION MONEY LAUNDERING PRI Country: Autonomous region: Province/Region: City/Town: Location: Address: * Postcode:	EVENTION	• • • •
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	3 GENERAL INFORMATION • Name Of Organization: • Status: • Acronym: • Fiscal ID (NIF/NIPC/VAT/Other): • ID:	CONTACT INFORMATION ADDITIONAL INFO CI-Organisation Draft 20 characters left NIF	RMATION MONEY LAUNDERING PR Country: Autonomous region: Province/Region: City/Town: Location: Address: Postcode: Location details:	EVENTION Spain	• • • •



#### 7.1.7. Actions

Once your data has been validated, you can now access the initial screen with the endorsed applications (applications validated by the OM) and actions to complete (applications to validate by the OM).

	₩ 1	Welcome CI20_Orga	nization Mana	ger	
		1 Endorsed applic All current applications by your organizat	endorsed licen		
		♀ Actio	ns		
#	Turo	Application Poterance	* Project Leader	* Ctatue	1-1 of 1 🗸 🗲
T Open	Organization Project Acceptance	CI20-00026	Applicant CI4	Pending Acceptance	19/12/2019 15:25

#### 7.1.8. Endorsing a proposal

To endorse a proposal, click on OPEN and AUTHORISE the proposal. You can visualise the proposal (General data and proposal information – Project team - Budget) by clicking on OPTIONS – Applications to split view.





! The endorsement of a proposal by the OM is **mandatory before submitting** a proposal, and is required both at the Letter of Intent and Full Proposal stages. Please make sure this validation is completed on time.

### 7.2. PROJECT LEADER (PL)

#### 7.2.1. Registration

Register as an APPLICANT and link to your organisation. If the organisation is not in the list, register it with name, country and tax ID number.

Organization Information
Please note this field allows to search for either the Organization's name or it's Fiscal ID.
* Name Of Organization
Please type the Organization you are attached to in the above box, if you cannot find it displaying, please click here to register.
Applicant Information
* Prefix
* Name
🛪 "la Caixa"
Registration
Thank you for registering in Grants "la Caixa" system. You should receive an email soon with an activation link, where you will be able to set your password to access the system. If you do not receive the email in the following minutes or you experience any problem with the registration, please contact your Program Office

#### 7.2.2. Activation

Check your email to click on the activation link and define your password.



#### 7.2.3. Initial screen

In the initial screen, you can update your personal profile and visualise:

- » Proposals as PL: IN PROGRESS, SUBMITTED, UNSUCCESSFUL and AWARDED.
- » ACTIONS for proposals you are invited as Partner.
- » OPEN CALLS where you can visualise all the open calls.

		Welcome (	CI Applicant			
		Status of your proposa	ls as Project Leader (Pl	L).		
Note that the other proposals in which you participate do not appear nere. Pending Actions of these proposals are shown below. For further information, you may contact the corresponding			esponding PLs.			
Pro	O In Progress oposals in Draft and Revision Requested	<b>1</b> Submitted Under review proposals	0 Unsuccessful Unsuccessful propose	ls	O Awarded Granted proposals	
		<b>♀ A</b> α	ctions			0 of 0 < 🗴
# Туре	Application Reference	\$ Proje	ect Leader	\$ Status	‡ Last Modified	
	No Results Found					
		🔳 Ope	en Calls			1-3 of 3 🔇 💙
#	Call Reference	\$ Su	ubmission Start Date		Submission End Date	

#### 7.2.4. Start a proposal

To start an application as PL, click on GO TO CALL and check the eligibility criteria before clicking on APPLY.

#### 7.2.5. General data and proposal information

Complete the information on CLASSIFICATION OF THE APPLICATION tab in order to visualise the rest of the proposal.

🛪 "IaCaixa" Foundation	
CC21-10000	
LApplication Summary	
✓ Classification of the Application	
Call Eligibility Criteria	-
Dear Applicant,	
For this call, it has been established an eligibility criteria to be fulfilled before continuing with your application.	
Please, complete the mandatory fields to continue.	
* Does the project have an Intellectual Property Strategy?	
() Yes	
○ No	
* Technology Readiness Level	
Please indicate the Technology Readiness level (reference).	
01	



Once clicking on **CONTINUE**, you will visualise the rest of the proposal as a draft.

💦 "la Caixa" Foundation			Home	8	۰	A
CC21-10000					>	<b>(i</b> )
Application Summary						
Letter of Intent Deadline						
22/03/2021						
GENERAL DATA AND PROPO	SAL INFORMATION LETTER OF INTENT					
		:=	JUMP TO			
<ul> <li>Application Deta</li> </ul>	ls		Applicatio	on Detail	s	
Call Name:	Caixalmpulse Consolidate 2021		Classifica	tion of th	ne	
Application Number:	CC21-10000		Informatio	on for "la	Caixa	
* Proposal Title:			Foundatio	n		
	150 characters left		General in the project	formatic .t	on abo	Jt
* Proposal Description:						
	200 characters left					
* Proposal Acronym:						
	20 characters left					
Project Leader:	Adrià Tauste			N	NEXT :	,
Modify Proposal Inform	nation 🖺 Save Draft 🛛 Validate 🗸 Submit			窗 With	ndraw	

At any time, make sure to save the changes in the proposal by clicking the SAVE DRAFT button. You can VALIDATE the information to visualise the missing information in order to SUBMIT. WITHDRAWN proposals cannot be retrieved.

#### 7.2.6. Text boxes

Text can be completed in every section taking into account the limitation of **characters with spaces**. You can change the visualisation size of any box through the right bottom corner.

* Valorisation actions	
Valorisation actions developed and results to date, valorisation actions estimated to be developed within cost according to table provided under "Budget' section. All the actions should be linked to specific proje	the programme and indicative ot objectives.
	Ø
2500 characters left	<b>{</b>

#### 7.2.7. Documentation

Documentation can be uploaded as pdf files. ! Please note that this section only applies to Full Proposals.

	Patent or utility model application
ſ	🖪 🔶
	Letters of support or recommendation
	<b>⊡ ←</b>
	Prototypes
l	🖪 <del>( )</del>

7.2.8. Invitation of Consortium Partners and Co-owner of Asset/s (COA)



! Please note that this section only applies to Full Proposals.

» a) Click on the INVITATIONS section on the left side of the proposal.

	👬 "la Caixa" Foundation	1				Home	8	۰	A
	Logs 🗸						1 of 1	< >	$\geq$
	යි Main	CC21-10056					>	(	D
→	Invitations	Application Summary							
		Full Proposal Deadline							
		22/11/2020							
		< GENERAL DATA AND PROPOSAL INFORMATION	LETTER OF INTENT	PROJECT TYPE	GENERAL INFORMATION ABOUT THE PROJECT	PROJECT LEADER AN	D TEAM	IMF	PLE >

» b) Click on + to invite the participants adding their name, email and role in the proposal.

Logs						1 of 1
Main	CC21-10056					> (
Invitations	Please add the Partners an	id/or Co-Owner of Asset of you	ur Proposal.			
	"la Caixa" Foundation advis	ses you to invite all members o	of this proposal at once (accou	nting these contacts will need t	to approve their participation in the propo	osal), as changes to this table (add/rer
	members) will require the r	e-approval of all other membe	rs in the proposal.			
	In case you need to cancel	an already accepted invitation	, please make sure to navigate	to Project Acceptance forms li	ist under "Project team" tab and discard t	the corresponding form.
	in ouse you need to ounder					
	This procedure is required	for the final submission so, ple	ease complete it as soon as po	ssible to avoid last minute prob	blems. You will not be able to submit if yo	ou do not have all the project acceptan
	This procedure is required	for the final submission so, ple	ease complete it as soon as po	ssible to avoid last minute prob	blems. You will not be able to submit if yo	ou do not have all the project acceptan
	This procedure is required	for the final submission so, ple	ease complete it as soon as po	essible to avoid last minute prob	blems. You will not be able to submit if yo	ou do not have all the project acceptan
	This procedure is required Prefix	for the final submission so, plo First Name	ease complete it as soon as po	essible to avoid last minute prob	Role - Select One -	bu do not have all the project acceptan
	This procedure is required Prefix	for the final submission so, plo	Last Name	essible to avoid last minute prob	Role - Select One -	ou do not have all the project acceptan
	This procedure is required  Prefix  +	for the final submission so, plo	Last Name	Email	Nou will not be able to submit if your submit if yo	bu do not have all the project acceptan
	This procedure is required Prefix +	for the final submission so, plo	aase complete it as soon as po Last Name	Email	Note the submit if your submit if yo	bu do not have all the project acceptan

» c) The participants will receive an invitation by email that they can accept or decline.

<mark>≍ "la Caixa</mark> "	
Invitation	
Dear Dr Cl,	
You have been invited to	collaborate in the proposal CI Application by Dr. Applicant. Please use the buttons below to either Accept or Decline this invitation.
Accept Decline	

» d) If they accept the invitation, they will be directed to the registration site or they can access the system if they are already registered.





» e) COAs will be considered OM of their Institutions. They will be asked to follow the procedure described in 7.1.

	Home 🔒 🌲 🕑
► Welcome COA CI	Personal Profile
Step 1: Upload the accreditation document to your profile.	Change Password
Step 2: "Is Cakiza" will review your accreditation document and all mandatory information in order to approve your account as an Organization Manager. Note that you will not be able to modify any information of your organization (including the Organization profile) until your personal account is confirmed. This process can take up to 24 hours. If you have any questions, please contact the Program Office.	Notifications Logout

» f) Consortium Partners will visualise the proposals they have been invited to in their main page, under the ACTIONS section:

	Welcom	e Partner Cl							
Status of your proposals as Project Leader (PL).									
Note that the other proposals in which	Note that the other proposals in which you participate do not appear here. Pending Actions of these proposals are shown below. For further information, you may contact the corresponding PLs.								
0	0	0	0						
In Progress	Submitted	Unsuccessful	Awarded						
Proposals in Draft and Revisi Requested	ion Under review proposals	Unsuccessful proposals	Granted proposals						
	Ŷ	Actions							
			1-1 of 1 📿						
# Туре	Application Reference	Project Leader \$\$	Status						
1 Open Project Accept	ance CI20-00033	CI Applicant	Pending Acceptance 22/12/2019 20:16						

f.1) Click on the **OPEN** button to visualise the proposal in **OPTIONS** – Application. As participants, they will visualise the entire proposal without the possibility of editing.

Options -		1 of
CI20-00033 Projec	xt Acceptance	
Please use the split of	creen to view the application. This can be found under Options.	
Application Details		
Project Leader:	31 Applicant	
Host Organization:	2-Organisation	
Application Reference:	2120-0003	
Proposal Title:	21 Application	
Project Acceptance	,	
I declare that CI-Organisat include using and sharing	- no aconforcept organization to which I below has been informed and agrees to be part of a consortium for the project identified above and to the submission of the proposal entitled CI Application to the Call*, governed by the Rules for Participatic information relevant to the proposal about the organization for the purpose of the Call.	ın (wi
*IMPORTANT NOTICE: Pro changes to the identifying	jeet deals in the application -excluding the identifying characterisatics (Proposal Description and Classification of the application section) - are open to amendments by the Project Leader until its submission. You might be required to accept apain in characteristics of the proposal and/or its members.	;ase
I declare I have read and u	nderstood the Rules for Participation of the Call.	
* Comments		



*	"la Caixa"			Home
-				
0,0	015 ¥	×	÷.	Options +
0	CI20-00033	(		CI20-00033 Project Acceptance
	Application Summary			
	A forests Statistic barrelation a behavior about the second second second			A Please use the split screen to view the application. This can be found under Options.
	Prese une un renvere souver seuver souverssour en unes in your progroevere unity/eff80 property:			
	GENERAL DATA AND PROPOSAL INFORMATION PROJECT TEAM IMPLEMENTATION AND RESULTS BUDGET DOCUMENTATION			Application Details
				Project Leader:
	Application Details			Ci Applicant
	Call Name:			Host Organization:
	Cainalmpulse Test Call			CPOgenisation
	Application Number:			Application Reference:
	ci25-0032a			C120-03568
	Proposal Title:			Proposal Title:
	CI Application			CI Application
	Proposal Description:			Project Acceptance
	Omnis pugnare vigiliae numeris dive			I declare that Ci-Ciganisation, a non-for-profit organization to which I belong, has been informed and agrees to be part of a consortium for the project identified above and to the submis.
	Proposal Acronym:			the proposal entitled CI Application to the Call*, governed by the Rules for Participation (which may include using and sharing information relevant to the proposal about the organization ourcoses of the Call.
	CI Application			MARCHIGAN NOTICE Design details in the antication result size the identifican characteristics (Descended Description and Classification of the antication sertice), are now to arrange
	Project Leader:			by the Project Leader until its submission. You might be required to accept again in case there are changes to the identifying characteristics of the proposal and/or its members.
	21 Applicant			□   declare   have read and understood the Rules for Participation of the Call.
	Aost Organization:			
	2 Organisation			* Comments
	Faculty or Research Center:			
	Applicant Center			
	Classification of the Application			
	Select the business area of your project			✓ Accept X Decline
	Namada			

» h) If any participant declines their participation, PLs must delete them from two different sites:

h.1) Table of project participation acceptance status in the **PROJECT TEAM** section.

Options 🗸						
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	GENERAL DATA AND PROPOSAL INFORMATION	N PROJECT TEAM IMPLEMENTATION AND RES	ULTS BUDGET DOCUMENTATION			
	1500 characters left					
	* Project leader's motivation and commitment					
	What is the project leader's motivation regarding t programme?	the valorisation and transfer project? Could the project leade	r be interested in continuing his/her involvement in th	te project once transferred to the mar	ket or for the possible start-up? What are his/her e	expectations regarding the
	1500 characters left					li.
	1500 characters left Project team members					ĥ
	1500 characters left Project team members Add up to 10 team members' details (if relevant)					
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Click **DISCARD** to delete their participation in the proposal

CI20-00033 Proj	ect Acceptance
Doptions -	
CI20-00033 Proje	ect Acceptance
Application Detail	S
Project Leader:	CI Applicant
Host Organization:	CI-Organisation
Application Reference:	CI20-00033
Proposal Title:	CI Application
Project Acceptant	De la construcción de la const
Comments	
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#### h.2) Invitations section. Click on the X to delete the invitation

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Invitations	Please add the Partners and/or Co-Owner of A "Ia Caixa" advises you to invite all members of	sset of your Proposal. If you have to remove a Partn this proposal at once (accounting these contacts wi	er and/or a Co-Owner of Asset, please remember to Il need to approve their participation in the proposa	delete their Project Acceptance form. I), as changes to this table (add/remove members) will r	equire the re-approval of all other members in the pr	oposal.
	Prefix	First Name	Last Name	Email	Role	Status
	Dr	Partner	CI	aesteban+partner@fundaciolacaixa.org	Partner	Accepted 🗙
	+					
			Save			

In this section, Consortium partners and COAs that have not accepted the participation or that have been removed by the PL will remain in the list as **DISCARDED**.

#### 7.2.9. Budget

To complete the **BUDGET**, open the table and complete the information. Comments are required in all Details boxes in order to save the changes.

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	< THE PROJECT PROJECT LEA	DER AND TEAM IMPLEMENT	ATION AND TRANSFER POTENTIAL	RESPONSIBLE INNOVATION	RESOURCES AND BUDGET	DOCUMENTATION
	1000 characters left Budget: C Budget Summary	lpen				
	Concept	Requested grant to "la Caixa" Foundation	Other contributions	Total project cost	Details	
	Materials for experiments / R&D	35,000.0	0.00	35,000.00	Ň	
	Outsourcing of activities for R&D development	0.0	0.00	0.00	N	
	New recruitment of personnel for the project	0.0	0.00	0.00	N	
	Intellectual property protection	0.0	0.00	0.00	N	
	Technical/scientific advice	40,000.0	0.00	40,000.00	N	
	Business advice	0.0	0.00	0.00	N	
	Legal advice	0.0	0.00	0.00	N	
	Commercial and market analysis actions	0.0	0.00	0.00	Ν	
	Danulatory doualonmont	0.0	0.00	0.00	N	

#### 7.2.10. Validation and submission

Before submitting, please VALIDATE the proposal and check any information or action missing.

! Please finalise the submission on time, as it will not be possible to submit any proposal after closing the application period.